

Guidelines for safety during online classes

1. Invitations to the classes will be sent the day before or morning of the class. These will be sent from ...hello@theballetacademy.com Do not open an email or click on a link from any other address.
2. Do not share the links for the classes.
3. We must know your zoom username prior to the class so that we can recognise which children are joining the class. Please note that this is not your email address.
4. An adult must be present during the class but not in shot of the camera. Sitting to the side of the room is ideal as then you can see both our child and the screen without being seen yourself.
5. I may conduct the classes with videos on or off and microphones on or off. If they are on a parent can elect to turn their child's video/microphone off if they prefer this.
6. For safety reasons I will be locking the class 5 minutes after the starting time so please make sure to join the class as early as possible to avoid being locked out.
7. If I can see that a child is not joining in/being disruptive I may choose to remove them from the class.
8. It is recommended that you have a good security software installed on the device that you are using for the class.
9. Unless the cameras are switched off children may be able to see any other children who are participating so make sure to keep backgrounds free of any sensitive information.
10. It is a good idea to check your sound settings and internet connection before the class. There may be times when the sound jumps but as long as the child can still follow the class that is fine.
11. Photographs/videos may be taken of the student ONLY and not of the screen/Zoom transmission.
12. By participating in the online classes you understand that we cannot completely control the peripheral activity in a home / place of transmission of the tutorial.
13. Participating in online classes is at your own risk and neither the Ballet Academy nor it's teachers can accept liability for damage or injury however so caused.

Physical Safety

1. Please make sure that the student has a safe amount of space around them. 2 metres square and 2 metres of head height is recommended for each student.
2. If possible, please clear the space of anything that could be bumped into and check that the floor is suitable and not slippery.
3. It is best for the student to be in their ballet uniform so that they can move easily. If not wearing the uniform, please make sure that they are able to stretch and move freely in whatever they are wearing. Primary's and Standard One's will need to be wearing a skirt.

